

**TICE FIRE DISTRICT
9351 WORKMEN WAY
FORT MYERS, FLORIDA 33905
REGULAR BOARD MEETING**

December 11, 2025

1. Call to Order: Chairperson Cannamela brought the meeting to order at 6:30 p.m. at the Tice Fire and Rescue District Station One located at 9351 Workmen Way, Fort Myers, Florida 33905.

Verification of Quorum:

Commissioners present:	Tim Barrett	Present
	James Burgess	Present
	T.J. Cannamela	Present
	Carolyn Miller	Present
	Ted Pickering	Present
	Chief Runk	Present
	Rena Smart	Excused absence
	Attorney Pringle	Present

2. The meeting began with the Pledge of Allegiance and a moment of silence. Chaplain Crump said the prayer and blessing for the department.

3. Adopt Agenda:

Commissioner Pickering made a motion to adopt the agenda, seconded by Commissioner Miller. Vote: Unanimously for.

4. Recognitions:

None.

5. Financial Report

Chief Runk gave the financial report for November 2025. He stated the District received \$784,518.57 in ad Valorem taxes, \$540 in miscellaneous revenues (including fire inspections and CPR classes), \$7,403.23 in interest income, and \$871.48 in impact fee interest. The total income for the month of November 2025 was \$793,333.28.

Chief Runk stated the District received the annual County radio maintenance fees bill, which was \$20,526. He stated the rest of the bills were normal for the month. He stated that at the end of November 2025, the balance in the Synovus checking account was \$103,214.81, which earns 3.75 percent in interest and earned \$339.33 in interest. In the Synovus impact fee account, the ending balance was \$284,151.05, which earns 3.75 percent in interest and earned \$871.48 in interest. The balance in the Synovus money market account was \$2,566,984.12, which earns 3.75 percent in interest and earned \$7,063.90 in interest.

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Chief Runk informed the Board that the District had total funds at the end of November 2025 of \$2,954,349.98. He went over the financial documents in the Commissioner packets. He discussed the telephone budget and stated he would check with Rena regarding this. He stated at the year end budget, the District is right where it should be at the quarter way through.

He asked if there were any questions, and the Board stated there were none. The Board reviewed the bills, and Commissioner Cannamela and Commissioner Burgess signed the checks.

6. Chief's Report

Chief Runk gave the Chief's report for the month of November 2025:

*During the month of November, the District responded to 282 emergency 911 calls. He went over the breakdown of those calls.

*We started receiving ad Valorem tax distributions. It will be on next month's financials.

*Crews trained with North Fort Myers FD on ladder truck operations.

*Bunker gear committee continued to meet with vendors.

*He also stated that the District received the TRIM certification letter of compliance from the Florida Department of Revenue.

7. Attorney's Report

Attorney Pringle stated he has nothing to report that is not already on the agenda, and he will be glad to answer questions.

8. Union Report

a) District 8

b) District 26

BC Williams reported for both Districts and stated nothing at this time.

9. Public Input on Consent & Business Agenda Items:

None.

10. Consent Agenda Items:

a. Approve prior meeting minutes:

Commissioner Barrett made a motion to approve the prior November 2025 Board meeting, seconded by Commissioner Burgess. Vote: Unanimously for. Chief Runk stated there was a correction to the second page of November 2025 minutes at the bottom of the page. It should be 189.0312 instead of 189.3012.

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b. Approve District disbursements and required fiscal action:

Commissioner Barrett made a motion to approve the consent agenda items for the month of December 2025 and approve District disbursements and required fiscal action, seconded by Commissioner Burgess. Vote: Unanimously for.

11. Old Business Agenda Items

a. District Manager Contract

The Board discussed her contract and gave their opinions on the job description and of adding an employee handbook instead of a contract. Attorney Pringle gave his opinion. Commissioner Burgess made a motion to continue the District Manager's contract to next month's Board meeting, seconded by Commissioner Pickering. Vote: Unanimously for.

b. Fire Chief Contract

The Board discussed his contract. Attorney Pringle discussed it with the Board to change how his sick and vacation time is accrued to monthly and salary change with the \$2,000 COLA. Commissioner Burgess made a motion to continue Chief Runk's contract to next month's Board meeting with the changes to vacation and sick time accrual and COLA, seconded by Commissioner Barrett. Vote: Unanimously for.

c. Drone Grant

Chief Runk discussed getting quotes for the drones. He has only received one quote from Skyview Direct for \$50,000. Attorney Pringle made a resolution and discussed and read it to the Board. Commissioner Burgess made a motion to accept the resolution and authorize Chief Runk to sign it, seconded by Commissioner Barrett. Vote: Unanimously for.

12. New Business Agenda Items

a. Board Organization

Chief Runk explained that it was time to re-organize the Board. Attorney Pringle explained the board organization forms of election to the Board. The Board discussed it. Commissioner Miller made a motion to leave all the offices the same, Commissioner Cannamela as the Chairperson, Commissioner Pickering as the Vice-Chairperson, and Commissioner Burgess as Secretary/Treasurer, seconded by Commissioner Barrett. Vote: Unanimously for.

b. Medical Director Agreement

Chief Runk made a presentation for the medical director's agreement:

Approve medical director's agreement	\$10,000
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Total	\$10,000
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Asking to approve the Agreement and authorize Chairperson Cannamela to sign.

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Commissioner Burgess made a motion to approve the agreement and authorize Chairperson Cannamela to sign it, seconded by Commissioner Miller. Vote: Unanimously for.

c. Equipment Repair

Chief Runk made a visual presentation for an emergency repair for E-211:

Pump and transfer case repair	\$21,707.87
Freight for needed parts	??

Asking for approval not to exceed \$23,000.00

Commissioner Burgess made a motion for approval to spend up to \$23,000 for the repair, seconded by Commissioner Barrett. Vote: Unanimously for.

d. Building Maintenance

Chief Runk made a presentation to remodel five showers at Station 1:

Labor to demo existing showers and re-install new tile.	
Wogoman Tile	\$24,750
RCS Marble & Tile	\$25,500

Asking for approval not to exceed \$26,000

Commissioner Burgess made a motion for approval not to exceed \$26,000, seconded by Commissioner Barrett. Vote: Unanimously for.

13. Public Input on Non-Agenda Items:

None.

14. Commissioners Comments:

Commissioner Miller: She wanted to say she sincerely appreciates all the firefighters do.

Commissioner Barrett: He stated he seconds that.

Commissioner Pickering: He stated everyone is doing a good job and things are looking good.

Commissioner Cannamela: He thanked the Department for putting out his fire.

Commissioner Burgess: None.

Adjournment: Commissioner Burgess made a motion to adjourn the meeting at 7:57 p.m., seconded by Commissioner Pickering. Vote: Unanimously for.